



BUSINESS CENTER/AIMEXPO SHOW OFC OPENS TUESDAY, 1PM

Furniture (Shepard)	Sunday	1pm - 5pm	Bonni, Chanler, Daniel
Furniture/General Set	Monday	8am - 5pm	Bonni, Chanler, Daniel
Laptops/Printers	Monday	8am-5pm	Sohrab
Area Oversight during Show Hours			Ann

DEALER TECH ZONE

Carpet/Shepard	Monday	2pm	
Furniture Delivered	Monday	5pm	
Furniture Set/Charging	Tuesday	8am - 2pm	Annette
Area Oversight during Show Hours			Annette

TECH TALKS

Carpet/Shepard	Monday	2pm	
Furniture Delivered	Monday	5pm	
Furniture Set	Tuesday	3pm - 4pm	Annette
AV Testing	Tuesday	11am - 4pm	Sohrab
Area Oversight during Show Hours			Sohrab

DEALER EVOLUTION STAGE

Stage Set	Monday	3pm	Alex/Lee
AV Testing/Speaker Check	Tuesday	8am - 5pm	Lee
Badge Scanning		Neiko	
Badge Scanning		Lindsey	
Area Oversight during Show Hours			Lee

DEALER EXCELLENCE STAGE

Set by Tuesday, 10am			
MPN to Manage			
Badge Scanning	Session Starts		Kaleb Wombacher
AV Tech		Wed	Nicky B
		Thur/Fri	Nicky P
Area Oversight during Show Hours			Kaleb



MEDIA CENTER

Furniture/Décor	Monday	8am - 5pm	Marcin, Neiko
Furniture/Décor	Tuesday	8am - 5pm	Andria, Joe

Area Oversight during Show Hours	Lindsey
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STARTING LINE

Furniture	Monday	8am - 5pm	Marcin, Neiko
Moto Trainer	Monday PM/Tues	2pm-5pm; 8am-5pm	MT Staff
REV'IT Set Build	Tuesday	12noon-5pm	Adam
Welcome/Info Counter	Show Hours	Bri, Alex I	
Research Counter	Show Hours	Buckner, Diana F. Lori Conway, John Sinski (S&P)	
Moto Trainer	Show Hours	MT Staff	
Coffee Sponsorship	Show Hours	Ann/Deanne	
Podcast Stage	Show Hours	Garage Composites Staff	

Area Oversight during Show Hours	Ann Visan
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NEW PRODUCT CENTRAL

Showcase/Products	Tuesday	8am - 5pm	Marcin
Showcase/Signage	Tuesday	8am - 5pm	Marcin
Stage & AV Set	Monday	By 5pm	
AV Testing	Tuesday	10am - 5pm	Nicky Poulos
Stage Presentations/AV C	Tuesday	11am - 5pm	Nicky Poulos
OEM Media Tour	Wednesday	9am - 12noon	Andria, Marcin
Media Lunch sponsored by MSF			
Stage Presentations	Wednesday	1pm - 4pm	Kevin Dunworth
<i>Stage may convert to social podcast stage</i>			
Area Oversight during Show Hours			Ann Visan



4 WHEEL SHOWCASE

Pallet Towers		8am - 5pm	Marcin/Neiko
Lights		8am - 2pm	Marcin/Neiko/Andre
Patio Furniture	Sunday		Marcin/Neiko
4 Wheel Units	Monday/Tuesday	8am - 5pm	Marcin/Ivan

Area Oversight during Show Hours	Kevin Dunworth
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PIT & PADDOCK

Pallet Towers	Monday	8am - 5pm	Marcin/Neiko
Lights	Monday	8am - 5pm	Marcin/Neiko/Andre
Patio Furniture	Sunday/Mon. AM		Marcin/Neiko
4 Wheel Units	Monday/Tuesday	8am - 5pm	Marcin/Ivan

Area Oversight during Show Hours	Kevin Dunworth
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TEMPS CHECK IN

Business Center	Bonni
Luggage Check	Darlene
Media Check In person	Andria
Reg people	Darlene

MISCELLANEOUS

Pallets early afternoon Monday

Quest Monday morning

Arcade Games Tues PM



SPECIAL ASSIGNMENTS DURING SHOW

Exhibitor Booth Drop Prep

Team as available SUNDAY

Daily AM Booth Drops

Adam, Ivan, Bonni, Annette
Chanler, Daniel, other TBD - MEMBERSHIP

Party Décor Distribution - set by 4:45pm

Deanne
Diana
Neiko (after last sess.)
Other staff as available

Drink Tickets 4:30pm

Ann
Marcin
Sohrab
Other staff as available

NPA Charity Auction

Lindsey NPA

Women in Powersports Check-In

Lindsey
TBD

A1 VIP Track Walk

Onsite Lindsey, Andre, Cinn
Directional TBD
Lead at Bus Alex S.
Wristband at Bus Neiko & TBD
Wristband at Stadium Lindsey & TBD

SHOW OPENING

Sound Testing Monday PM
Press PLAY Andre
Cue Monster Girls Adam

Doors Opening (6 ppl) Ann V. Adam Joe
In place No Later Than Diana Annette Lindsey
8:50am

LOBBY MONITOR Cinn, Lindsey