

EXHIBITOR AUDIO VISUAL ORDER FORM

DISCOUNT DEADLINE: Feb. 1st, 2023

Event Name: **AIMExpo**
 Event Dates: **Feb. 15-17, 2023**
 Las Vegas Convention Center
 Proj 10596

Customer Information	
Firm Name:	
Contact:	
Address:	
City:	
State:	ZIP:
Ordered By:	
Telephone #:	
Email:	
Notes:	

Delivery Information	
Venue:	
Room / Hall:	
Booth #:	
On-Site Contact:	
Cell Phone:	
Deliver Date:	
Delivery Time:	
Pickup Date:	
Pick Up Time:	

SOMEONE MUST BE PRESENT AT TIME OF DELIVERY

Please note: All Power & Internet services are provided by facility.

COMPUTERS & ACCESSORIES - Show Rate	Rates		Qty	Total	Ordering Instructions
	Discounted	Regular			
PC laptop computer (with Windows/Microsoft Office)	\$285.00	\$370.00			Orders received after Feb. 1st, 2023 will be charged at the regular rate.
Apple iPad	\$180.00	\$234.00			
iPad Floor Stand (white)	\$155.00	\$200.00			
Apple 15" MacBook Pro	\$465.00	\$605.00			
Apple 17" MacBook Pro	\$540.00	\$702.00			
Apple 27" iMac Retina 5K, I-9, 8-Core	\$525.00	\$580.00			
Mac Mini Computer	\$255.00	\$335.00			
Wired USB Keyboard and Mouse	\$30.00	\$40.00			
Wireless keyboard and Mouse	\$45.00	\$60.00			
Laser printer (black & white)	\$155.00	\$180.00			
AUDIO - Show Rate	Discounted	Regular	Qty	Total	The total charge per item is determined by multiplying the Quantity x Rate. <i>All prices are for the duration of the show</i>
Small Sound System (2 spkrs w/stands, wired mic, mixer, pcdi)	\$410.00	\$510.00			
Large Sound System (4 spkrs w/stands, wired mic, mixer, pcdi)	\$515.00	\$615.00			
Wireless Microphone Select: HH or Lav	\$260.00	\$335.00			
Computer Audio Interface	\$35.00	\$45.00			
ACCESSORIES - Show Rate	Discounted	Regular	Qty	Total	Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum.
HDMI Cable (4')	\$25.00	\$32.50			
Monitor Floor Stand Dual Post w/shelf (requires monitor rental)*	\$230.00	\$300.00			
Media Player	\$75.00	\$95.00			
					We will attempt to accommodate requested delivery times, but cannot guarantee them due to the volume of orders.
				Page 1 Total	

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FLATSCREEN MONITORS - Show Rate	Rates		Qty	Total	Ordering Instructions
	Discounted	Regular			
24" HDTV Monitor w/Table Stand	\$230.00	\$300.00			<p>CANCELLATIONS:</p> <p>A) Cancellation of order must be received 72 hours prior to delivery date to avoid a minimum one day charge.</p> <p>B) If services have already been provided at the time of cancellation, 100% of original charges will be applied.</p> <p>If you don't see what you're looking for, contact your Shepard AV Team to discuss the possibilities!</p> <p>404-720-8601 or bmckinney@shepardav.com</p> <p>We have a wide range of services and solutions to help you deliver your message.</p> <p>We offer custom LED walls, truss, lighting, concert sound, and the experts to make it all work!</p>
32" HDTV Monitor w/Table Stand	\$385.00	\$500.00			
43" HDTV Monitor w/Table Stand	\$460.00	\$598.00			
48" HDTV Monitor w/Table Stand	\$615.00	\$799.00			
55" HDTV Monitor w/Table Stand	\$720.00	\$935.00			
65" HDTV Monitor w/Table Stand	\$925.00	\$1,200.00			
70" HDTV Monitor w/wall mounting bracket	\$1,280.00	\$1,450.00			
Monitor Floor Stand w/shelf (requires monitor rental)*	\$230.00	\$300.00			
32" Touchscreen Kiosk - Windows OS	Call for Quote	Call for Quote			
43" Touchscreen Kiosk - Windows OS	Call for Quote	Call for Quote			
49" Touchscreen Kiosk - Windows OS	Call for Quote	Call for Quote			
2x2 or 2x3 Video Wall	Call for Quote	Call for Quote			
<i>*(Floor stands are for use with monitors 43" to 65" and require monitor rental.)</i>					
Page 1 Total					
Page 2 Total					
(add Page 1 & Page 2 totals) SUBTOTAL:					
(30% of subtotal or \$150.00 minimum, whichever is greater) DELIVERY/SETUP/PICKUP					
TOTAL AMOUNT DUE					

Exhibitor is responsible for providing all necessary electrical and internet services needed.

All prices are for the duration of the show

PAYMENT	RETURN for PROCESSING
<p>ADVANCE PAYMENT IS DUE TO CONFIRM ORDER</p> <p>You will receive an e-mail with a link for secure online credit card payment</p>	<p>bmckinney@shepardav.com</p> <p>Phone 404-720-8601</p>
<p>RENTAL AGREEMENT: It is agreed that the customer is renting the equipment for a specific period only and is responsible for its safe return. Customer agrees to be billed for any loss or damage to equipment other than caused by normal operation.</p>	
Signature _____	Date _____

SOMEONE MUST BE PRESENT AT BOOTH AT TIME OF DELIVERY