

EXHIBITOR AUDIO VISUAL ORDER FORM

DISCOUNT DEADLINE: December 29th, 2021

Event Name: American International Motorcycle Expo

Event Dates: Jan 19 - 21, 2022

Project Number: 9270

Customer Information	
Firm Name:	
Contact:	
Address:	
City:	
State:	ZIP:
Ordered By:	
Telephone #:	
Email:	
Notes:	

Delivery Information
Venue:
Room / Hall:
Booth #:
On-Site Contact:
Cell Phone:
Deliver Date:
4-Hour Window:
Pickup Date:
Time:

SOMEONE MUST BE PRESENT AT TIME OF DELIVERY
Please note: All Power & Internet services are provided by facility.

COMPUTERS & ACCESSORIES - Show Rate	Rates		Qty	Total	Ordering Instructions
	Discounted	Regular			
PC laptop computer (with Windows/Microsoft Office)	\$285.00	\$370.00			Orders received after Dec 29th, 2021 will be charged at the regular rate. The total charge per item is determined by multiplying the Quantity x Rate.
Apple iPad	\$180.00	\$234.00			
iPad Floor Stand (white)	\$155.00	\$200.00			
Apple 15" MacBook Pro	\$465.00	\$604.50			
Apple 17" MacBook Pro	\$540.00	\$702.00			
Apple 21.5" iMac	\$309.00	\$401.50			
Mac Mini Computer	\$255.00	\$331.50			
Wired USB Keyboard and Mouse	\$30.00	\$40.00			
Wireless keyboard and Mouse	\$40.00	\$55.00			
Laser printer (black & white)	\$155.00	\$180.00			
AUDIO - Show Rate	Discounted	Regular	Qty	Total	Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum.
Small Sound System (2 spkrs w/stands, wired mic, mixer)	\$410.00	\$510.00			
Large Sound System (4 spkrs w/stands, wired mic, mixer)	\$515.00	\$615.00			
Wireless Microphone Select: HH or Lav	\$260.00	\$335.00			
Computer Audio Interface	\$35.00	\$45.00			We will attempt to accommodate requested delivery times, but cannot guarantee them due to the volume of orders. If you require Delivery/Setup at a specific time, there will be an additional 4-hour labor charge.
ACCESSORIES - Show Rate	Discounted	Regular	Qty	Total	
HDMI Cable (4')	\$25.00	\$32.50			
Monitor Floor Stand Dual Post w/shelf(with monitor rental)*	\$230.00	\$300.00			
Blu-Ray Player	\$50.00	\$60.00			
Media Player	\$75.00	\$95.00			
*Floor Stand for monitors 43" and above					
Page 1 Total					



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FLATSCREEN MONITORS - Show Rate	Rates		Qty	Total
	Discounted	Regular		
24" HDTV Monitor w/Table Stand or mounting bracket	\$230.00	\$299.00		
32" HDTV Monitor w/Table Stand or mounting bracket	\$385.00	\$500.00		
43" HDTV Monitor w/Table Stand or mounting bracket	\$460.00	\$598.00		
48" HDTV Monitor w/Table Stand or mounting bracket	\$615.00	\$799.00		
55" HDTV Monitor w/Table Stand or mounting bracket	\$720.00	\$935.00		
65" HDTV Monitor w/Table Stand or mounting bracket	\$925.00	\$1,200.00		
70" HDTV Monitor	\$1,280.00	\$1,450.00		
32" Touchscreen	\$615.00	\$775.00		
40" Touchscreen	\$1,130.00	\$1,450.00		
46" Touchscreen	\$1,230.00	\$1,575.00		
55" Touchscreen	\$1,380.00	\$1,790.00		
65" Touchscreen	\$1,690.00	\$2,190.00		
Page 1 Total				
Page 2 Total				
(add Page 1 & Page 2 totals) SUBTOTAL:				
(25% of subtotal or \$150.00 minimum) DELIVERY/SETUP/PICKUP				
TOTAL AMOUNT DUE				

CANCELLATIONS:
 A) Cancellation of order must be received 72 hours prior to delivery date to avoid a minimum one day charge.
 B) If services have already been provided at the time of cancellation, 100% of original charges will be applied.

If you don't see what you're looking for, contact your Shepard AV Team to discuss the possibilities!

Brian McKinney 404 -720-8601
 bmckinney@shepardav.com

We have a wide range of services and solutions to help you deliver your message.

We offer custom LED walls, truss, lighting, concert sound, and the experts to make it all work!

PAYMENT	RETURN for PROCESSING
<p>ADVANCE PAYMENT IS DUE TO CONFIRM ORDER</p> <p>You will receive an e-mail with a link for secure online credit card payment</p> <p>RENTAL AGREEMENT: It is agreed that the customer is renting the equipment for a specific period only and is responsible for its safe return. Customer agrees to be billed for any loss or damage to equipment other than caused by normal operation.</p> <p>Signature _____ Date _____</p>	<p>Shepard AV</p> <p>1177 Logan Circle NW Atlanta, GA 30318 Attn: Exhibitor Order Brian McKinney Phone: 404 -720-8601 bmckinney@shepardav.com</p>

SOMEONE MUST BE PRESENT AT BOOTH AT TIME OF DELIVERY