



AMERICAN INTERNATIONAL MOTORCYCLE EXPO
 PRESENTED BY NATIONWIDE
GREATER COLUMBUS CONVENTION CENTER
COLUMBUS, OH
SEPTEMBER 21 - 24, 2017

- Payment Terms
- Furniture
- Carpet
- Custom Carpet
- Rental Units
- Graphics
- Labor/Lift
- Accessible Storage
- Non Official
- Shipping Information
- Material Handling
- Limits of Liability

Official Service Contractor

Brede/Allied Convention Service, Inc. Phone: 407-851-0261
 2502 Lake Orange Drive Fax: 407-859-3904
 Orlando FL 32837

Exhibit Management Contact

Jack Young Phone: 949-517-7513
 MIC Events Fax: 949-715-7519
 2 Jenner St, Ste 150 Email: jyoung@mic.org
 Irvine, CA 92618-3806

Exhibit Information

Pipe & Drape Colors: Black/White/Blue
 Exhibit Hall Carpet: Exhibitors are required to have carpet/flooring in their booth
 Aisle Carpet Color: Predominantly Black with Blue Jay (Black & Blue pattern) on main cross aisles

Important Dates (Check all order forms for additional deadlines)

Custom Carpet/Booth Rental Order Deadline:	Monday	August 21, 2017
Non Official Exhibitor Appointed Contractor :	Monday	August 21, 2017
Brede/Allied Advanced Order Deadline:	Thursday	September 7, 2017
Advance Freight Deadline: (without surcharge)	Thursday	September 7, 2017
<u>Exhibitor Setup:</u> (Targeted Only)	Monday	Sept 18, 2017 8:00 AM — 5:00 PM
	Tuesday	Sept 19, 2017 8:00 AM — 5:00 PM
	Wednesday	Sept 20, 2017 8:00 AM — 6:00 PM
<u>Exhibit Hours:</u> (Trade/Media)	Thursday	Sept 21, 2017 10:00 AM — 6:00 PM
	(Trade/Media) Friday	Sept 22, 2017 10:00 AM — 6:00 PM
	(Consumer/Trade/Media) Saturday	Sept 23, 2017 9:00 AM — 6:00 PM
	(Consumer/Trade/Media) Sunday	Sept 24, 2017 10:00 AM — 5:00 PM
<u>Exhibitor Move-out:</u>	Sunday	Sept 24, 2017 5:00 PM — 10:00 PM
	Monday	Sept 25, 2017 8:00 AM — 5:00 PM
<u>Freight Re-Route Time:</u>	Monday	Sept 25, 2017 5:00 PM

Warning: Be aware of solicitation by unauthorized vendors. Non Official contractors may not disclose all applicable fees.



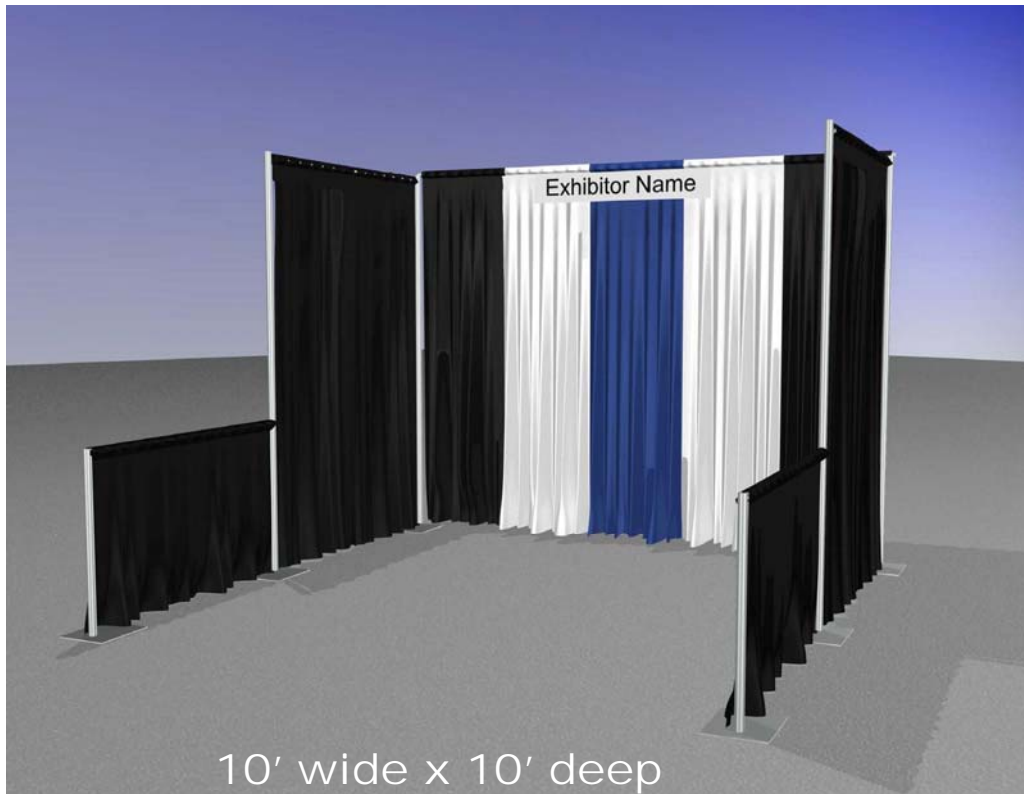
Find more on Bredeallied.com

Shipping Information

ADVANCE WAREHOUSE:
 Company Name, Booth Number
 AIMExpo 2017
 Brede/Allied
 @ Excel
 3910 Groves Rd, Ste A
 Columbus, OH 43232

SHOW SITE:
 Company Name, Booth Number
 AIMExpo 2017
 Brede/Allied
 @ Greater Columbus Convention Center
 400 High Street
 Columbus, OH 43215

Standard 10'x10' Inline Booth



Booths Include

- 7"x44 Exhibitor Identification Sign
- 8' high backwall drape (Black/White/Blue & Black)
- 8' high x 5' wide side rail is Black
- 3' high x 5' wide side rail is Black
- Booth carpeting is not provided. Please order from the Carpet Order form or you may provide your own flooring. (Floor covering is required by show management).

See AIMExpo Booth Guidelines for approved configurations and height restrictions. Any exceptions MUST be approved by show management.



Find more on Bredeallied.com

Helpful Hints



Shipping to the Show

- * When shipping to the warehouse, ensure your shipment arrives by the deadline date to avoid additional surcharges.
- * Clearly mark your company name, booth number and AIMExpo 2017 on your labels.
- * Material handling is charged per shipment. To avoid multiple charges, ship all your pieces together.
- * Make sure your shipment arrives with a certified weight ticket to help avoid Special Handling charges.

How to Store Empty Containers

- * Pick up "Empty Labels" at the Exhibitor Service Desk.
- * Place a label on each container with your company name & booth number on each label.
- * Labeled containers will be picked up periodically and stored during the show.
- * Once containers are placed in empty storage there will be no access to those containers.
- * At the close of the show, the empty containers will be returned to the booth in random order. This process may take several hours.



Shipping Out Procedures at the Close of the Show

- * Pick up your Bill of Lading at the Exhibitor Service Desk.
- * You must complete a Bill of Lading for each individual shipment.
- * All pieces must be labeled individually. Pre-printed shipping labels are available at the Exhibitor Service Desk.
- * Unless you are using a show carrier, schedule your carrier for pick up at the appropriate time.
- * When materials are packed, labeled and ready to be shipped, the completed Bill of lading must be turned in at the Exhibitor Service Desk.