



## ELECTRICAL SERVICE

**Electrical Services must be ordered online from the GCCC website. Click on the link below to create an account and order your services.**

**If you have any questions, contact the GCCC at (614) 827-2548 or [cutilities@columbusconventions.com](mailto:cutilities@columbusconventions.com)**

[CLICK HERE TO ORDER SERVICES ONLINE](#)

### ELECTRICAL SERVICE

<b>LOW POWER:</b> Service will be brought to the booth in the most convenient manner, special placement will incur labor charges & layout.				
QUANTITY:	One single outlet	ADVANCE RATE	STANDARD RATE	TOTALS
_____	120 Volts up to 500 Watts or 5 Amps (I-outlet)	\$75.00	\$100.00	_____
_____	120 Volts up to 1000 Watts or 10 Amps (I-outlet)	\$90.00	\$110.00	_____
_____	120 Volts up to 1500 Watts or 15 Amps (I-outlet)	\$105.00	\$130.00	_____
_____	120 Volts up to 2000 Watts or 20 Amps (I-outlet)	\$120.00	\$145.00	_____

<b>RENTAL ITEMS:</b> <span style="color: red; font-weight: bold;">ELECTRICAL SERVICE MUST BE ORDERED TO RENT THE ITEMS LISTED BELOW.</span>				
QUANTITY:		ADVANCE RATE	STANDARD RATE	TOTALS
_____	Extension Cords	\$20.00	\$30.00	_____
_____	Multi Tap Box (4-outlets)	\$25.00	\$30.00	_____
_____	100Watt Flood Light (See service desk for in sta ll)	\$35.00	\$40.00	_____
_____	6 Outlet Power Strip	\$35.00	\$40.00	_____

### SPECIAL ELECTRICAL SERVICE

PRICE INCLUDES 1 HOUR LABOR CHARGE PER CONNECTION. Please notify the GCCC Service Desk when your equipment is in place and ready for connection.

208 Volts - SINGLE PHASE per single connection				208 Volts - THREE PHASE per single connection			
AMPS	QUANTITY	ADVANCE RATE	STANDARD RATE	QUANTITY	ADVANCE RATE	STANDARD RATE	TOTALS
10	_____	\$160.00	\$195.00	_____	<i>N/A</i>	<i>N/A</i>	_____
20	_____	\$195.00	\$225.00	_____	<i>N/A</i>	<i>N/A</i>	_____
30	_____	\$225.00	\$260.00	_____	\$255.00	\$300.00	_____
40	_____	\$245.00	\$285.00	_____	\$275.00	\$325.00	_____
50	_____	\$265.00	\$295.00	_____	\$300.00	\$350.00	_____
60	_____	\$290.00	\$320.00	_____	\$325.00	\$375.00	_____
100	_____	\$400.00	\$445.00	_____	\$450.00	\$500.00	_____

VOLTAGES AVAILABLE ONLY AS STATED ABOVE. ALL OTHER VOLTAGES MUST BE PROVIDED BY EXHIBITOR'S BUCK/BOOST TRANSFORMER

480 Volts - SINGLE PHASE per single connection				THREE PHASE per single connection			
AMPS	QUANTITY	ADVANCE RATE	STANDARD RATE	QUANTITY	ADVANCE RATE	STANDARD RATE	TOTALS
30	_____	\$250.00	\$300.00	_____	\$275.00	\$325.00	_____
40	_____	\$300.00	\$350.00	_____	\$325.00	\$375.00	_____
50	_____	\$350.00	\$400.00	_____	\$375.00	\$450.00	_____
60	_____	\$425.00	\$475.00	_____	\$450.00	\$500.00	_____
100	_____	\$625.00	\$700.00	_____	\$650.00	\$725.00	_____

Additional labor determined on site for special electrical service. Additional labor billed at \$45.00 per hour. Work done after 5pm or before 8am Monday through Friday and on Saturdays, Sundays and holidays will be billed at \$90.00 per hour. Labor hired at one hour minimum.

Special Instructions/overlay attachment \_\_\_\_\_ hrs @ \$50.00

SEE REVERSE FOR CONDITIONS AND REGULATIONS

ALL ORDERS MUST BE PAID IN FULL PRIOR TO OPENING OF FIRST DAY OF SHOW



## ELECTRICAL SERVICE

### GREATER COLUMBUS CONVENTION CENTER IMPORTANT CONDITIONS AND REGULATIONS

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**PAYMENT NOTICE:**

**ADVANCE RATES** apply only to order paid **in full and** received **12 DAYS PRIOR TO THE FIRST SCHEDULED MOVE-IN DAY**

**STANDARD RATES** must be paid at move-in for all orders. **NO EXCEPTIONS**

**ALL ORDERS MUST BE PAID IN FULL WITH U.S. FUNDS BY OPENING OF FIRST DAY OF SHOW**

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**All terms, conditions, and rates on this form are subject to change at any time without notice.**  
**CONDITIONS FOR PROCESSING SERVICE ORDER FORMS:**

1. Payment **IN FULL, IN U.S. FUNDS** must accompany service order form.
2. All order form information must be completed in full for order to be processed. Incomplete order forms could result in processing delay resulting in slow service installation.
3. No service will be installed until full payment is received.
4. Cancellations:  
Refunds will be computed as follows:
  1. After installation of utilities - **NO REFUND** - Cancellation of exhibitor equipment and/or non-use does not justify refund.
  2. Refunds will be given on preorders up to 3 days prior to move-in of show.
5. Any returned check will have a \$35.00 Returned Check Fee.

**ALL REFUNDS WILL BE FORWARDED, BY MAIL OR CREDITED**

**ANY DISCREPANCIES OR DEVIATIONS FROM ORIGINAL ORDER MUST BE BROUGHT TO THE  
ATTENTION OF THE GREATER COLUMBUS CONVENTION CENTER SERVICE DESK,  
PRIOR TO THE OPENING OF THE FIRST DAY OF THE SHOW!**

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### ELECTRICAL SERVICE

1. Rates quoted cover bringing of service to back of booth and *does not include* connecting your equipment.
2. All wiring or electrical work on exhibitor's display charged on time and material basis.
3. Tagging of equipment for proper voltage, phase, connection, *etc.*, is *exhibitor's responsibility*.
4. Exhibitors using sensitive electronic equipment should provide their own power conditioning equipment.
5. Greater Columbus Convention Center is not responsible for voltage or frequency variances.
6. Any motor 1/2 horsepower or larger must have a safety switch.
7. All Power is provided from the floor. All special requests must submitted in writing 30 days prior to move-in for a quote.
8. Any changes in location after initial installation will reflect a one hour minimum labor charge of \$50.00 per man.
9. Due to Fire Code, NO electrical cords can be placed under carpet.
10. A power box may be located in rear of booth to distribute power in other booths in that area. Please DO NOT plug into this box.
11. No flat electrical cords, per city fire code.
12. No sharing of electric between booths.

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**GREATER COLUMBUS CONVENTION CENTER CLIENT UTILITIES DEPT.**  
**400 NORTH HIGH STREET**  
**COLUMBUS, OHIO 43215**  
**614-827-2548/2644**  
**FAX 614-827-2658**  
[cutilities@columbusconventions.com](mailto:cutilities@columbusconventions.com)